



Safeer Academy

A British Curriculum Islamic School

A Qur'an Centric Research Based Garden of Knowledge

Ref. _____

Date : ____/____/____

Fees Policy

- Tuition fees should be paid by 10th of every month (7th in case of cheque payment) in office time to the Islami Bank Bangladesh Limited, or cash if required (08:00 am - 01:00 pm).
- Late fees have to be paid as per the following rules.
 - From 11th to 15th day of the month, 5% late fee
 - From 16th to 20th day of the month, 10% late fee
 - Between 21st of the month, the student has to show clearance card during entrance.
 - If parents have proper reasons for not paying timely, they have to take approval from authority through application.
 - If fees are still unpaid in the 2nd month, students' admission will be cancelled and has to be readmitted by paying the readmission fee.
- If bank cheque is given and it is dishonored, a fine of BDT 1000 will be charged.
- Parents will get reminder for payment of outstanding fee through SMS. 1st reminder for one month dues will be sent on 11th of that month. 2nd reminder will be made on 16th of that month. 3rd and final reminder will be made if the fees of a consecutive 2 months' are unpaid.
- School Fees for last two month of academic year will be paid at once in the 11th month of the academic session.
- Parents who are interested to withdraw their children must notify the academy authorities at least three months prior and pay the tuition fees for full term. Transfer Certificate will be issued if all dues are cleared.
- The school reserves the right to change any fees or charges without prior notice.